

Phillips Board of Education Regular Board Meeting

Monday, December 21, 2015
6:00 PM

Phillips Middle School IMC
365 Highway 100
Phillips, Wisconsin

Our Vision:

Preparing for Tomorrow

Our Mission:

To inspire and empower all students to reach their greatest potential.

Our Goals:

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
 - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

School District of Phillips Regular Board Meeting Agenda		Facilitator	Page #
I.	Call to Order (Pledge of Allegiance)	President	
II.	Roll Call of Board Members	President	
III.	Review of Compliance of Open Meeting Law	President	
IV.	Public Participation Forum	President	
V.	Administrative Reports and Committee Reports		
	A. Principal Report - PhMS/PHS	Hoogland	
	1. Student of the Month		
	B. Principal Report - PES	Scholz	
	1. Student of the Month		
	C. Director of Pupil Services Report	Lemke	
	1. Student Services Team Report		
	2. Academic and Career Planning (ACP) Presentation Overview		
	D. Superintendent Report	Morgan	
	1. Leadership Communication Team Update		
	2. SLATE Conference Report		
	3. Wisconsin Economic Summit Report		
	4. School Forest Project Update		
	E. 2014-15 Audit Report	Theder	
	F. Student Liaison Report	Ertl	
	G. Policy Committee - December 8	Burkart	
	1. First Reading - Amended 440.01 Student Rights - Transgender Students		4-7 & PDF
	2. First Reading - 731.5 UAVs at WIAA Tournament Series Events		8-9
	3. First Reading - 425 Public School Open Enrollment and Rule 425		10-18
	H. Business Services Committee - December 17	Rodewald	
VI.	Items for Discussion and Possible Action		
	A. Resolution to Terminate Property Insurance Coverage with LGPIF	Theder	PDF
VII.	Consent Items	President	
	A. Approval of Minutes from November 16, December 2, and December 15, 2015		19-22
	B. Approval of Personnel Report		23
	C. Approval of Bills		PDF
VIII.	Items for Next Board Meeting	President	

IX.	<p>Motion to convene into executive session at the conclusion of the open session pursuant to WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.</p> <ul style="list-style-type: none"> ● 2015-16 Additional Compensation Fund Applications ● Sabbatical Leave Request ● Retirement Requests 		
X.	The Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(2), if necessary, to act on motions made during the executive session.	President	
XI.	Adjourn	President	

It is the policy of the Board of Education to maintain an educational environment that supports the inclusion, safety, and privacy of all students, including those students having a gender identity or gender expression that differs from societal expectations based on gender assigned at birth.

Definitions

“Transgender” - Having a gender identity or gender expression that differs from societal expectations based on gender assigned at birth.

“Gender Identity” - A deeply held and sincere sense or psychological knowledge of one’s own gender. A student may have a different gender identify than the gender assigned at birth. As defined in Intermural Athletics Section 2 below.

“Gender Expression” - The manner in which a student represents or expresses their gender. This includes, but is not necessarily limited to, external appearance, characteristics, or behaviors typically associated with a specific gender.

Confidentiality

A student’s transgender status, legal name, gender assigned at birth, and/or related medical information will be kept confidential in compliance with applicable state, local, and federal privacy laws. District administration and staff shall not disclose any information that may reveal a student’s transgender status to others unless legally required, or unless the student or the student’s parent or guardian has authorized the disclosure.

Official Records

The District shall comply with all legal requirement to use a student’s legal name and/or gender on official District records or documents. To the extent that a document is not required to use a student’s legal name and/or gender on a document, the District will use the name and gender preferred by the student that reflects the student’s gender identity.

Restroom Use

All students, including transgender students, are allowed to use restrooms that correspond with the student’s gender identity.

District schools are encouraged to provide one or more easily accessible unisex single-stall bathrooms(s) for use by any student desiring privacy, regardless of the reason. No student will be compelled to use a unisex bathroom due to harassment or any other reason.

Names and Pronouns

Transgender students will be addressed by the name and pronoun corresponding to the student's gender identity, regardless of whether the student has obtained a court ordered name or gender change.

Harassment and Bullying

Discrimination, bullying, and harassment on the basis of gender identity or expression is prohibited in the District. Any form of harassment will be addressed pursuant to the District's Harassment Policy - Student (411.1).

[Add "transgender status" as a protected class to relevant existing policies]

Locker Room

Transgender students who wish to use the locker room corresponding to their gender identity will be provided an accommodation that best meets the needs of the transgender student and other District students. Such accommodations will be determined on a student-by-student basis by the student's school principal, upon written request by, and in consultation with, the student and/or the student's parent(s)/guardian(s).

Accommodations could include any of the following:

- 1) use of a private area within the public locker room (a bathroom stall with a door, an area separated by a curtain, a PE instructor's office in the locker room);
- 2) a separate changing schedule in a private area (either utilizing the locker room before or after other students);
- 3) use of an alternative private area (referee locker room, a nearby restroom, a nurse's office);
- 4) access to the locker room corresponding to the student's sex assigned at birth; or
- 5) access to the locker room corresponding to the student's gender identity.

Participation in Gender-Based Activities

All student will be permitted to participate in physical education classes, intramural sports, and other gender-based District activities in a manner consistent with their gender identity.

Intermural Athletics

When considering the participation and eligibility of transgender students in Wisconsin Interscholastic Athletic Association (WIAA) sponsored athletics or other intermural athletics, the following goals must be balanced: 1) equity (providing equal opportunities in all aspects of the school programming is a core value of education); 2) physical safety (biological males or androgen-supplemented biological females are typically stronger and faster than biological females); and 3) competitive equity (since the idea of a "level playing field" is an inherent expectation at all levels of sport competition).

Therefore, transgender athlete participation and eligibility in WIAA and other intermural athletics must be determined using the following procedure:

- 1) A student and parent/guardian must:
 - a. Notify the District Administrator in writing that the student is a transgender individual wishing to participate in intermural athletics with a gender identity different than the gender of the student's birth certificate; and
 - b. List the WIAA or other intermural sport(s) in which the student would like to participate.

- 2) The following information and criteria may be considered to determine which gender the student will participate on the District's teams:
 - a. Current school registration information;
 - b. A written statement from the student and parent(s)/guardian(s) affirming the consistent gender identity and expression to which the student self-relates;
 - c. Documentation from individuals such as, but not limited to, parents, friends, and/or teachers, affirming the actions, attitudes, dress and manner of the student that demonstrates the student's consistent gender identification and expression.
 - d. Written verification from an appropriate health-care professional (physician, psychologist) of the student's consistent gender identification and expression;
 - e. Medical documentation (hormonal therapy, sexual reassignment surgery, counseling, etc.);
 - i. A transgender student who was born with a female body but who identifies as a boy or man (FTM student) who has started hormone therapy (example: testosterone) will only be eligible for male teams. Hormone supplementation is allowable in this situation consistent with WIAA policy. Note that a FTM student who has not started hormone therapy may participate on female teams if desired by the student, as there would be no concern about safety or competitive equity without biological interventions having been implemented.
 - ii. A transgender student who was born with a male body but who identifies as a girl or woman (MTF student) must have one calendar year of medically document testosterone suppression therapy to be eligible to participate on a female team, consistent with WIAA policy. Note that a MTF student who has not started suppression therapy may participate on male teams if desired by the student, as there would be no concern about safety or competitive equity without biological interventions having been implemented.

3. Based on the submitted information described above, the District Administrator shall provide a written decision to the student and the student's parent(s)/guardian(s) as to eligibility to participate in the relevant sport(s).
 - a. Regarding WIAA sponsored athletics, once the District Administrator renders its decision, the District Administrator shall notify the WIAA office of the decision in writing. The District shall list the student's classified gender and the WIAA sport(s) in which the student-participant intends to participate if he/she meets all other WIAA eligibility requirements and is selected through the team try-out process.
 - b. If the District approves participation as a transgender student athlete in WIAA sport(s), the student may not return to his/her gender identified on the student's birth certificate for WIAA athletics participation purposes unless another evaluation is undertaken by the District due to a change in circumstances.
4. If the District denies participation and eligibility as a transgender student athlete, the student's eligibility remains with the District's teams as determined by birth gender.
5. If denied participation as a transgender student athlete, the student and/or parent(s)/guardian(s) may submit an appeal in writing to the District Compliance Officer or District Administrator within thirty (30) calendar days of the decision. Upon receipt of an appeal, the Compliance Officer will convene an appeals panel within five (5) business days. The panel will consist of three individuals, including the Compliance Officer, a licensed counselor, physician or psychologist, and a member of administration within the District other than the District Administrator. The student and the parent(s)/guardian(s) will be provided the opportunity to address the appeals panel. All documentation submitted on behalf of the student and documents used in the initial decision-making process will be available for review by the appeals panel. The appeals panel must send a written decision to the student and the parent(s)/guardian(s) (and the WIAA if applicable) within three (3) business days.

Dress Code

All District employees shall respect the gender expression of all students and must respect the right of a student to dress in accordance with the student's gender identity. Any applicable District dress code shall be applied on a gender-neutral basis and will not be selectively more strictly enforced against transgender students.

Education

It is the desire of the Board that District teachers, counselors, coaches, administrators, parents, and students are educated as appropriate regarding transgender sensitivity in relation to students.

Adopted _____

News Release

Education Information Services ■ 125 South Webster Street ■ P.O. Box 7841 ■ Madison, WI 53707-7841 ■ (608) 266-3559

FOR IMMEDIATE RELEASE
Thursday, November 19, 2015
Contact: Tom McCarthy, DPI Communications Officer, (608) 266-3559

DPI-NR 2015-116

Evers statement on AB 469

MADISON — State Superintendent Tony Evers issued a statement today related to the hearing before the Assembly Education Committee on Assembly Bill 469.

“Wisconsin schools are working on a daily basis to give kids a safe and supportive environment to learn. A school community that welcomes all students and treats each and all with equal respect is a recipe for academic success. We live in a state where school districts have widely different demographics and challenges and work locally to provide their students with a safe and respectful school experience.

“I have deep concerns about Assembly Bill 469. The foremost of those is that it undoes the efforts local school districts have made to address accommodations for all students. In school districts across the state, a great deal of time has been spent building relationships with community members and understanding these complex issues from all sides. This bill disregards that important work. Moreover, the approach under this bill contradicts recent federal guidance around Title IX and numerous court rulings regarding access to bathroom facilities.

“This type of legislation is harmful to Wisconsin students and their families. I am proud of the courage of the many families that came forward to share their stories. I am confident that the Legislature will do the right thing and let families and their local schools continue without additional legislative mandates from Madison.”

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NOTE: This statement is available electronically at http://dpi.wi.gov/sites/default/files/news-release/dpinr2015_116.pdf.

2015 - 2016 LEGISLATURE

2015 ASSEMBLY BILL 469

October 30, 2015 - Introduced by Representatives KREMER, THIESFELDT, CRAIG, GANNON, HORLACHER, JACQUE, SKOWRONSKI and TITTL, cosponsored by Senators NASS, MOULTON and STROEBEL. Referred to Committee on Education.

1 **AN ACT** *to create* 118.315 of the statutes; **relating to:** use of changing rooms by
2 pupils.

Analysis by the Legislative Reference Bureau

This bill requires a school board to designate each pupil restroom and changing room (together, changing room) located in a public school building and accessible by multiple pupils as for the exclusive use of pupils of only one sex. The bill defines "sex" as the physical condition of being male or female, as determined by an individual's chromosomes and identified at birth by that individual's anatomy. The bill prohibits a member of the female sex from using a changing room that has been designated as the male changing room and prohibits a member of the male sex from using a changing room that has been designated as the female changing room.

The bill permits a school board to temporarily designate a pupil restroom or changing room for special events. The bill requires a school board to provide reasonable accommodations to a pupil to use a single-occupancy changing room when the following conditions are met: 1) the pupil identifies as a member of the male sex but is a member of the female sex, or the pupil identifies as a member of the female sex but is a member of the male sex; and 2) the pupil or the parent or guardian of the pupil submits a written request to the school board to receive the accommodation.

The bill permits a pupil or the pupil's parent or guardian to file a written complaint regarding a violation of the requirements in the bill, and requires the school board to investigate and attempt to resolve the complaint.

For further information see the *local* fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

1 SECTION 1. 118.315 of the statutes is created to read:

2 **118.315 Pupil physical privacy. (1)** In this section:

3 (a) "Changing room" means a room or area, with or without stalls for individual
4 use, designated for a person to change his or her clothes, and includes a locker room,
5 shower room, and dressing room.

6 (b) "Sex" means the physical condition of being male or female, as determined
7 by an individual's chromosomes and identified at birth by that individual's anatomy.

8 **(2)** (a) 1. A school board shall designate each pupil restroom and changing room
9 located in a public school building in the school district and accessible by multiple
10 pupils simultaneously as for the exclusive use of pupils of only one sex.

11 2. The school board may establish policies for special events, including athletic
12 events, during which the school board may temporarily redesignate a pupil restroom
13 and changing room. Upon the conclusion of the special event, the pupil restroom and
14 changing room shall revert to the designation under subd. 1.

15 (b) 1. Except as provided in subd. 2., no member of the female sex may use a
16 pupil restroom or changing room that has been designated by the school board for the
17 exclusive use of the male sex, and no member of the male sex may use a pupil
18 restroom or changing room that has been designated by the school board for the
19 exclusive use of the female sex.

20 2. The prohibition under subd. 1. does not apply if the school board has set aside
21 the designation under par. (a) 1. pursuant to a policy established under par. (a) 2.

1 **(3)** Subject to sub. (2) (b), a school board shall provide reasonable
2 accommodations to a pupil to use a single-occupancy restroom or changing room or
3 the regulated use of a faculty restroom or changing room when the following
4 conditions are met:

5 (a) The pupil, or the parent or guardian of a minor pupil, submits to the school
6 board a written request to receive accommodations under this subsection.

7 (b) One of the following applies:

8 1. The pupil identifies as a member of the male sex but is a member of the
9 female sex.

10 2. The pupil identifies as a member of the female sex but is a member of the
11 male sex.

12 **(4)** (a) If a school board receives a written complaint from a pupil enrolled in
13 the school district, or the parent or guardian of a pupil enrolled in the district,
14 regarding a violation of this section, the school board shall, within 30 days,
15 investigate and attempt to resolve the complaint.

16 (b) Subject to s. 118.26 or, for a school district operating under ch. 119, s. 119.68,
17 the pupil, or the parent or guardian of the pupil, who submitted a written complaint
18 under par. (a) may bring a claim for any of the following if the complaint is not
19 resolved to the satisfaction of the pupil or the pupil's parent or guardian:

20 1. Declaratory relief.

21 2. Injunctive relief.

22 3. Damages, including the reimbursement of reasonable attorney fees.

23 (END)

POLICY FOR UAVs AT WIAA TOURNAMENT SERIES EVENTS 731.5

The WIAA policy for Unmanned Aerial Vehicles (UAVs) or drones focuses on public safety and the facilitation of event planning and administration.

The use of drones/UAVs for any purpose at WIAA State Tournament Series or School District of Phillips sponsored events may be permitted at WIAA outdoor events only, provided the following conditions and requirements are satisfied. Even if these are met, the School District of Phillips reserves the right to refuse.

- A. Drone operation at WIAA Tournament Series events requires Certificate of Authorization (COA) or the necessary 333 Exemption as issued by the FAA when required by law, advanced written consent (at least 24 hours) from the WIAA executive office, as well as approval of host facility event management.
- B. A signed agreement holding the ownership and operation of event facilities and the WIAA harmless from any claims of harm to individuals or damage to property. In addition, UAV operators must provide event management proof of insurance with liability limits of not less than \$1 million that identifies the WIAA and its member school as additionally insured.
- C. UAV controllers must maintain line of sight at all times during operation and are prohibited from flying UAVs over playing surfaces, seating and spectator areas where and when people are present, as well as even parking areas where and when people and vehicles are present.
- D. UAV controllers and their employers are responsible for ensuring operators are trained in the use of the drone that they operate. UAV operators must be aware of the risks that include, but not limited to, personal injury and property damage caused by the UAV as a result of weather, operator error or judgment, and failure of device systems and equipment.
- E. When recording or transmitting visual images,* UAV controllers must avoid areas reasonably considered private in accordance with social norms. These areas include, but are not limited to, restrooms, locker rooms, individual residences and health treatment rooms. In Wisconsin, it is a misdemeanor to use a drone to "photograph, record, or otherwise observe another individual in a place where the individual has a reasonable expectation of privacy" (Wis. Stat. ss942.10).

Tournament host managers shall refuse admission to any individual or group attempting or intending to use a UAV without authorization. Tournament host managers are authorized to suspend play, if necessary, to remove and confiscate any authorized or

unauthorized use of an UAV in prohibited areas during WIAA Tournament Series events.

Failure to follow this policy may result in WIAA sanctions, as well as local, state and federal penalties if applicable.

This policy will be updated as deemed necessary to reflect changes in WIAA administrative policies, as well as federal, state, and local regulations

Drone Requirement Checklist at WIAA Tournament

- FAA approval with Certificate of Authorization or necessary 333 exemption
- WIAA Executive Staff approval
- Venue host administration approval
- Proof of insurance as required by this policy
- Statement that the operators are trained in the use of the UAV

*Any unauthorized use of any transmission, internet stream, photo, image, film, videotape, audio tape, play-by-play depiction or description of any competition and/or game action is prohibited without written consent of the WIAA. All "Real-time" or tape-delayed audio, video or textual transmission of play-by-play is exclusive property of the WIAA and rights-granted entities. Any account/transmission of real-time video, audio or textual play-by-play is prohibited on-site or off-site without consent of the WIAA.

Legal ref: Wisconsin Statutes 942.10

Adopted _____

CHANGE ALL REFERENCES TO EXCEPTIONAL EDUCATIONAL NEEDS (EEN) TO UPDATED LANGUAGE CHILD WITH A DISABILITY (CWD).

PUBLIC SCHOOL OPEN ENROLLMENT

425

I. Nonresident Open Enrollment Students

- A. A nonresident student may apply for full-time enrollment in a District school or program under the open enrollment program by submitting an application in accordance with state law. The District shall consider the following criteria when accepting or rejecting a nonresident student's application for full-time enrollment:
1. Preference will be given to applications to any nonresident pupils attending school in the District and their siblings.
 2. The District will consider the availability of space in the schools, program, or grades within the school district. Considerations will include:
 - a. Class size. Class size may include, but is not limited to, physical space; availability of desks, chairs, etc.; availability of instructional material; students already assigned; unique challenges due to individual student situations which impact negatively on increasing the class size unnecessarily.
 - b. Pupil-teacher ratio. Pupil-teacher ratio may include, but is not limited to, considering physical space; availability of desks, chairs, etc.; availability of instructional material; numbers and developmental needs of regular and mainstreamed EEN students already assigned; unique challenges due to individual student situations which impact negatively on increasing the class size unnecessarily.
 - c. Non resident pupils currently attending District schools whose tuition is paid by other districts.
 - d. Enrollment projections.
 - e. Whether the student's resident school district offers the same type of pre-K or early childhood program the student applicant is seeking enrollment in.
 3. The District will not accept a pupil who has been expelled by a school district during the current school year or preceding two school years for conduct specified in the law or who has disciplinary proceedings pending on such conduct. Conduct specified in the law includes endangering the health, safety, or property of others, conveying or causing to be conveyed a bomb threat involving school property, and possessing a

dangerous weapon while at school or under the supervision of a school authority.

4. If any of the above disciplinary actions occur after initial acceptance of the pupil and prior to the pupil starting school in the District, enrollment will be denied to the resident pupil.
5. Additional considerations for children with exceptional needs include:
 - a. If the special education and related services required by the pupil's individualized education program (IEP) are available in the District.
 - b. If there is space available in the special education program identified in the pupil's IEP, including any class size imitations, pupil-teacher ratio, state enrollment guidelines when considering physical space; availability of desks, chairs, et., availability of instructional material, members and developmental needs of students in the EEN program or mainstreamed regular program already assigned; unique challenges due to individual student situations which impact negatively on increasing the class size unnecessarily, or enrollment projections.
 - c. If the nonresident pupil's IEP changes after the pupil begins attending the District and the special education program or related services required by that IEP are not available in the District or if there is no space available in the program identified in the IEP, the pupil will be returned to the district of residence.
6. Whether the child has been screened by his or her resident school board under §115.80(2) to determine if there is reasonable cause to believe that the child is a child with exceptional needs, or if the pupil has been reported or identified as having a possible EEN, but has not yet been evaluated pursuant to state and federal requirements, the pupil will not be accepted for enrollment until an IEP is in place or it is determined the child does not have EEN(s). At that time, the above considerations will apply.
7. The District shall first give preference to resident students who live outside the school's attendance area. If the District then receives more nonresident applications for a particular grade, program, or school than there are spaces in the grade, program, or school, acceptance will be based on a random selection of applicants.
8. All information submitted through the application process must be true and accurate. Any information submitted found to be untrue or inaccurate may result in the application being rejected or the student being returned to the district of residence.

9. If an applicant to the non-resident school district was habitually truant from that district during any semester of attendance during the current or previous school year, the application for open enrollment may be denied (i.e., a student currently attending who moves out of the district and wishes to continue through open enrollment).
 10. Beginning with the 2010-2011 school year, the non-resident district may terminate a student's open enrollment in the succeeding semester or school year if the student becomes habitually truant.
- B. Once a nonresident student is accepted as a full-time Open Enrollment student, reapplication will not be required.
 - C. A nonresident public high school student may apply for enrollment in a course(s) in the District in accordance with State law and established procedures. The District shall use the same criteria for accepting and rejecting course applications for nonresident part-time students as nonresident full-time students. Consideration should include whether or not the applicant for part-time enrollment meets the established prerequisite requirements of the particular course(s) applied for.
 - D. If the District receives more nonresident student applications for full-time or part-time enrollment than there are spaces available, determination of which students to accept shall be made on a random basis.
 1. If the district receives more applications for a particular grade or program than there are spaces available in the grade or program, the district will determine which students to accept on a random basis, after giving preference to students and to siblings of students who are already attending the district. If there are more preference students than spaces, determination of which students to accept shall be made on a random basis using the following procedures:
 - a. The District Administrator or his/her designee, shall conduct a drawing in the presence of one or more witnesses.
 - b. All applicants shall be assigned a number that only the parent and school officials would know and the numbers placed in a container.
 - c. The numbers shall be drawn and listed in the order they are drawn. If a student is selected randomly, that student's siblings are given preference if space is still available.
 - d. Applications shall be accepted based on their order on the list and the number of spaces available in the district schools or programs.
 - e. After all of the available spaces have been filled, the remaining applicants will be assigned a number according to their rank from the random-selection process and be placed on a waiting list. Parents will be notified that their child has been denied initial

placement, but has been placed on a waiting list. The student's number position on the waiting list will be provided in the denial notice.

- f. As space becomes available, but no later than the third Friday in August, the district shall notify the parents/guardians of the students on the waiting list and will have ten (10) calendar days in which to accept the open enrollment offer but in no case shall such notice be provided after the first day of the school year. If the parent/guardian does not respond within the specified time period, the acceptance will be rescinded and this space will be offered to the next applicant on the waiting list.
- E. The parents of nonresident pupils, full-time or part-time, will be responsible for transportation of the pupil to and from District schools. If space is available on District buses used for transporting resident pupils, application may be made for pickup on a scheduled bus route within the District. This should in no way be construed as a requirement that a pickup be directed at a resident family's drive without their approval nor that the District be required to establish another scheduled pick-up.

The Phillips School District will not cross district boundaries to transport open enrollment students. The District will not allow other districts to enter into the Phillips School District to transport open enrollment students to the nonresident district. (This policy is to be reviewed prior to the open enrollment deadline for the 2007-08 school year.) Delete this statement

- F. Nonresident open enrollment students attending school or classes in the District have all the rights, privileges and responsibilities of resident students and are subject to the same rules and regulations that apply to resident pupils. Eligibility for participation in inter-scholastic sports is determined according to W.I.A.A. rules and regulations along with the District's athletic code where applicable.

I. Resident Open Enrollment Students

- A. Resident students may apply for full-time enrollment in another public school district in accordance with state law.
 - 1. Full Time
Resident pupils may apply for full-time enrollment in another public school district in accordance with state law. The number of pupils permitted to enroll in another public school district will be limited as authorized by State law. If the District receives more applications than will be allowed under this section, acceptance will be determined by random selection. Preference will be given to pupils already attending public school in the district to which they are applying and their siblings.
 - 2. Part-time Open Enrollment

District resident high school pupils may apply for enrollment in no more than two (2) courses in another public school district in accordance with State law. The District shall reject a pupil's application to attend a course in another public school district if the course conflicts with the pupil's IEP.

3. Full-Time or Part-Time Open Enrollment

- a. The District will deny attendance in another district for children with exceptional education needs if the cost of the special education and related services in a child's IEP would place an undue financial burden on the District. If the resident pupil's IEP changes after the pupil begins attendance a nonresident school district and the costs of the special education and related services required by the IEP would place an undue burden on the District, the District will discontinue allowing the pupil to attend school in the nonresident district. Deleted - DPI change in funding to be 2016-17
- b. If the Board determines that a course to be taken at a nonresident school does not satisfy the District's graduation requirements, it shall notify the applicant of that fact.
- c. No transportation shall be provided to resident students who are attending school in other districts.

B. Non-Public School Student Part-Time Enrollment

A student enrolled in a private school or a student enrolled in home-based private education program may take up to two(2) courses per semester at Phillips High School provided the student has met the standards for admission to high school established by the District, the student resides in the school district, and the School Board determines that there is sufficient space in the classroom.

1. The parents will be responsible for transportation unless space is available on District buses with District approval.
2. Resident Open Enrollment students attending school or classes in the District have all the rights, privileges, and responsibilities of resident students and are subject to the same rules and regulations that apply to resident pupils. Eligibility for participation in inter-scholastic sports is determined according to W.I.A.A. rules and regulations along with the District's athletic code where applicable.

Ref: Wisconsin Statutes 118.51
Wisconsin Statutes 120.13(1)(f)

Approved 12-15-1997
Revised 2-20-2006
Revised 4-24-2006
Revised 1-17-2011
Revised _____

CHANGE ALL REFERENCES TO EXCEPTIONAL EDUCATIONAL NEED (EEN) TO UPDATED CHILD WITH A DISABILITY (CWD)

DISTRICT PROCEDURES FOR DEALING WITH PUBLIC SCHOOL OPEN ENROLLMENT APPLICATIONS 425 Rule

- I. Nonresident Student Open Enrollment Applications Submitted during Open Enrollment Window (February – April)
 - A. Full-time Enrollment
 1. The parent(s)/guardian(s) of a nonresident student who wishes to attend school in the District shall submit the required application to the School Board. The application may include a request to attend a specific school or program offered by the District. The application shall be submitted no earlier than the first Monday in February and not later than the last weekday in April in the school year immediately preceding the school year in which the student wishes to attend. The District shall send a copy of the application to the student's resident school board on the first weekday following the last weekday in April.
 2. Upon receipt of the application, it will be forwarded to the Superintendent for review and recommendation. All applications shall be reviewed using the acceptance/rejection criteria outlined in Board policy. The superintendent shall submit recommendations regarding acceptance or rejection of applications to the Board for action. No action shall be taken on any application prior to May 1.
 3. On or before the first Friday following the first Monday in June following receipt of the application, the applicant shall be notified, in writing, of whether the application has been accepted. If the application is rejected, the notice shall include the reason(s) for the rejection.
 4. If the application has been accepted by the District, and not rejected by the student's resident school board, the administration will determine which school or program the nonresident student may attend in the following year. This determination shall be made in consultation with other appropriate staff and in accordance with established District policies and procedures. On or before the second Friday following the first Monday in June following receipt of the application, the applicant shall be notified, in writing, of the specific school or program that the student may attend in the following year.
 5. The nonresident student's parent(s)/guardian(s) shall notify the Board of the student's intent to attend school in the District in the following school year. This must be done on or before the last Friday in June following

receipt of the notice of acceptance or within 10 days of receiving notice that the student was selected from a waiting list (if applicable).

6. Annually, by July 7, the resident district school boards shall be notified of the names of the students from the resident district who will be attending the School District of Phillips the following year.

B. Part-time Enrollment

1. The parent(s)/guardian(s) of a nonresident public high school student who wishes to take a course(s) in the District shall submit the required application to the Board. The application shall specify the course that the student wishes to attend and may specify the school(s) at which the student wishes to attend the course. The application shall be submitted no later than six weeks prior to the date the course is scheduled to commence. The District shall send a copy of the application to the student's resident board.
2. Upon receipt of the application, it will be forwarded to the high school principal for review and acceptance/rejection criteria outlined in related Board policies and procedures. No later than one week prior to the date the course is scheduled to commence, the high school principal shall notify the applicant and the resident school board, in writing, of whether the application has been accepted and the school at which the student may attend the course. If the application is rejected, the notice shall include the reason(s) for the rejection. If accepted, the acceptance applies only for the following semester, school year, or other session in which the course is offered.
3. The parent(s)/guardian(s) of a nonresident student accepted for enrollment shall notify the District of the student's intent to attend a course in the District prior to the date the course is scheduled to commence.

II. Resident Student Open Enrollment Applications Submitted during Open Enrollment Window (February – April)

A. Full-time Enrollment

1. Upon receipt of a copy of a resident student's application to attend a school or program in another public school district, school office staff shall forward it to the Superintendent for review and recommendation.
2. All applications shall be reviewed using the criteria outlined in Board policy. The Superintendent shall submit recommendations regarding acceptance or rejection of applications to the Board for action. If the application is rejected, the applicant and the nonresident school board shall be notified, in writing, that the application has been rejected. This notification shall be made on or before the second Friday following the

first Monday in June. The notice shall include the reason(s) for the rejection.

B. Part-time Enrollment

1. Upon receipt of a copy of the resident high school student's application to attend a course in a nonresident district, the resident district shall send a copy of the application to the student's resident board.
2. All applications shall be reviewed using the criteria outlined in Board policy. If the application is rejected, the applicant and the nonresident school board shall be notified, in writing, that the application has been rejected. This notification shall be made no later than one week prior to the date the course is scheduled to commence. The notice shall include the reason(s) for the rejection.

C. Appeal of Rejection

1. If an application for enrollment is rejected as outlined above, the student's parent(s)/guardian(s) may appeal the decision to the DPI within 30 days after the decision.

III. Exception Applications for Open Enrollment

A. Full-time Enrollment for Nonresident Students

1. The parent(s)/guardian(s) of a nonresident student who wishes to attend school in the District shall submit the required exception application. The District shall send a copy of the application to the student's resident school board as soon as it is received.
2. Upon receipt of the application, it will be forwarded to the Superintendent for review and approval on behalf of the Board. All applications shall be reviewed using the acceptance/rejection criteria outlined in Board policy. The Superintendent shall report exception open enrollment activity to the Business Services Committee.
3. On approval of the application, the applicant shall be notified, in writing, of whether the application has been accepted. If the application is rejected, the notice shall include the reason(s) for the rejection. The administration will determine which school or program the nonresident student will attend.

B. Resident Student Open Enrollment Applications

1. Upon receipt of a copy of a resident student's application to attend a school or program in another public school district, school office staff shall forward it to the Superintendent for review and approval on behalf of the Board. All applications shall be reviewed using the criteria

outlined in Board policy. The superintendent shall report exception open enrollment activity to the Business Services Committee.

2. If the application is rejected, the applicant and the nonresident school board shall be notified, in writing, that the application has been rejected. The notice shall include the reason(s) for the rejection.

Appeal of Rejection - If an application for enrollment is rejected as outlined above, the student's parent(s)/guardian(s) may appeal the decision to the DPI within 30 days after the decision.

Approved 12-15-1997

Revised 04-23-2012

Revised 02-14-2014

Revised _____

SCHOOL DISTRICT OF PHILLIPS
RESOLUTION TO TERMINATE PROPERTY INSURANCE COVERAGE WITH THE
LOCAL GOVERNMENT PROPERTY INSURANCE FUND (LGPIF)

WHEREAS, The School District of Phillips has contracted with the Local Government Property Insurance Fund (LGPIF) to provide for property insurance for the School, and

WHEREAS, The School District of Phillips has been notified of a substantial increase of \$132.27% in its property premiums for 2016 by the LGPIF, and

WHEREAS, pursuant to the requirements of Wis. Stat. § 605.21(3), to withdrawal from the Local Government Property Insurance Fund the School District of Phillips must provide certified notice to LGPIF by majority vote that it has elected to withdraw from the fund, and

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Wis. Stat. § 605.21(3), that the School District of Phillips hereby elects to withdraw from the Local Government Property Insurance Fund, effective February 15, 2016; and

BE IT FURTHER RESOLVED that a certified notice of this resolution be sent to the Local Government Property Insurance Fund and the appropriate forms be completed to effectuate the withdrawal of the School District of Phillips from the Local Government Property Insurance Fund.

Adopted by the Board of Education this _____ day of December, 2015.

Approved by: _____
Jon Pesko, Board President

Approved by: _____
Wendy Rodewald, Board Clerk

LOCAL GOVERNMENT PROPERTY INSURANCE FUND
2801 Crossroads Drive, Suite 2200
Madison, WI 53718
PHONE: 877-229-0009
FAX: 877-832-0122

WITHDRAWAL FROM THE LOCAL GOVERNMENT PROPERTY INSURANCE FUND

INSTRUCTIONS: Pursuant to the requirements of s.605.21(3) Wisconsin Statutes, provide certified notice to the Local Government Property Insurance Fund that by a majority vote, your Board or Council elected to withdraw from the Fund. **Withdrawal date cannot be prior to the date action was taken.** Send completed notice to above address.

Policyholder Name	Cancel Effective Date	Policy #
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As Clerk, I certify that by a majority vote, the above-named local governmental unit's Board/Council voted to withdraw from the Local Government Property Insurance Fund. This action was taken at the _____ / _____ / _____ meeting.
Month Day Year

Name of Clerk (Type or Print)	Signature of Clerk	Date
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MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING
Monday, November 16, 2015

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Adolph, Burkart, Distin, Krog, Marlenga, Pesko, Rodewald, Rose, Willett, and Student Liaison. Administration present: Morgan, Theder, Hoogland, and Scholz. Others: Staff members, community members, and Price Co. Review.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and The Price County Review.
- IV. Public Participation
 - A. Jodi Podmolik expressed concerns regarding maintenance issues during youth tournament events.
 - B. Jon Pesko addressed a letter sent from the Phillips Education Association (PEA) and would like the Board members to meet on December 2, 2015 to discuss the request of this letter.
- V. The 2016 Friend of Education Award was presented to Terri Franson for her many hours of volunteer work in the District helping teachers and helping with special event planning.
- V. Administrative and Committee Reports
 - A. Principal Report - PhMS/PHS
 1. PhMS Awards Assembly for first quarter was held on Friday, November 13th.
 2. Students of the Month were Jensen Weik (Grade 6), Jared Belan (Grade 7), and Mackenzie Karnosh (Grade 8), Joseph Roderich (Grade 12) and Katie Willers (Grade 10).
 - B. Principal Report - PES
 1. Students of the Month were Tegan Mason (Grade 5) and Dexter Dabler (Kdgn)
 2. The revised student pickup procedure has been going better than expected. Parents and teachers have been very positive about the change and like the increased safety aspect.
 3. The first grade team presented information about their Logger Learner Team project. The first meeting with parents was held on October 19th with 84 parents attending and learning more about leveled reading, Daily Five, and left with data folders and information for creating goals prior to individualized parent conferences. Future meetings will be scheduled in January and at the end of the school year.
 4. Tyler Ring presented the 2015 summer school report. There were increased class offering and teachers this summer. The food service program again was offered and well attended. A total of 353 students participated K-12.
 - C. Pupil Services Report - the student services team is working on an at-risk plan to follow through with students. The team recently attended WISEdash training to better equip themselves with the new state data system.
 - D. Superintendent Report
 1. The Leadership Communication Team met for their first meeting of the year on October 28th. Items discussed included team member replacement procedure, additional compensation fund process recommendations.

2. Mark Distin encouraged Board members to consider attending the WASB Education Convention in January. Rick Morgan encouraged Board members to review the schedule and let attendees know if there are sessions of interest.
 - E. Student Liaison Ertl discussed the art club trip to the Walker Art Center in Minneapolis, freshman Olivia Bushman's performance with the Wisconsin honors choir, the Veterans Day program and shooting of the Howitzer, and volleyball competing at the sectional finals and cross country appearance for the fifth year in a row at the state meet.
 - F. The Facilities/Transportation committee met on November 5th and discussed transportation fleet and options for upgrading. The committee would like to purchase another new bus in the spring. The committee toured the new locker room facilities. Rick will be working on a space utilization study.
 - G. Business services committee met on November 12th. Discussed the need to switch insurance companies due to the state dissolving the local government property insurance fund. Leah Theder reported on her meeting with the county regarding capital equipment purchasing and group purchasing. Bills were reviewed.
- VI. Items for Discussion and Possible Action
- A. Rick Morgan reviewed the 26 applications for additional compensation fund. A special meeting will be held on December 2nd to address the procedure for assigning compensation amounts to each project.
 - B. Mark Distin explained the process for the annual board development tool survey that was distributed. School Perceptions is the organization facilitating the survey.
- VII. Motion (Willett/Krog) to approve the following consent items. Motion carried 9-0.
- A. Approve minutes from October 19, 2015 Board meeting.
 - B. Approve personnel report:
 1. Hiring of Timothy (TJ) Podmolik, head PhMS girls basketball coach; Emma Peterson, ASP activities aide; and William Zimmermann, PES Custodian I.
 2. Accept resignation from Connor Murphy, ASP activities aide.
 - C. Approval of bills from October 2015 (#339548-339660 and wires) for \$410,986.86.
- VIII. The next regular board meeting will be held on December 21, 2015 at 6:00 p.m. Items for discussion an update on school forest project.
- IX. Motion (Rodewald/adolph) to adjourn at 7:45 pm. Motion carried 9-0.

Respectfully submitted,

Wendy Rodewald, Clerk
Board of Education

SCHOOL DISTRICT OF PHILLIPS
Special Board Meeting Minutes
December 2, 2015 – 6:00 PM
Phillips Middle School Learning Center

The meeting was called to order by board president Pesko at 6:00 p.m.

Present from the Board of Education were Pesko, Marlenga, Rose, Willett, Rodewald, Krog, Burkart and Adolph. Also present was Superintendent Morgan and staff.

Review Written Request

Board President Pesko asked if there was any input from the board members regarding the November 3, 2015 PEA negotiations letter. Board members agreed that the PEA made some valid points regarding their commitment to the district and the community. Staff representatives feel the district needs to keep the legacy going and take advantage of the district's financial position at this time and to move forward. The Board recognizes that we have a great teaching staff and that in the future we will need to replace these teachers. This is the reason the Board agreed to the \$40,000 starting pay for new teachers and the additional compensation fund. The challenge is balancing the revenue stream with property assessment, declining enrollment, the state formula and possible future insurance increases. The Board is also challenged with recognizing staff gifts and talents and to protect teachers with salary raises along with energizing the district and enhancing the community. The directive from the Board was to give Superintendent Morgan the challenge of exchanging and listening to the PEA.

Review and Refine Additional Compensation Fund Plan and Process

The 26 applications for review will be e-mailed so board members can view the complete application. The Board also felt that we should stay the course as this is the first year for the additional compensation fund. The directive was given to Superintendent Morgan to finish the process with final approval of the compensation list and the money as an agenda item at the regular Board meeting. Next year's compensation plan and process could include a small committee working with Superintendent Morgan to review applications. Input was shared from the Leadership Communication Team regarding timelines and parameters of the additional compensation fund plan and process.

Motion (Adolph/Krog) to convene into closed session. Motion carried 8-0.

Motion (Adolph/Burkart) to reconvene into open session. Motion carried 8-0.

Motion (Adolph/Krog) to have board president draft a response, with the Board directive, to the PEA request. Motion carried 7-1.

Motion (Adolph/Burkart) to adjourn at 7:35 PM. Motion carried 8-0.

Respectfully Submitted,

Wendy Rodewald, Clerk
Board of Education

SCHOOL DISTRICT OF PHILLIPS
Special Board Meeting Minutes
December 15, 2015 – 12:00 pm
Phillips High School Conference Room

The meeting was called to order by Board Vice President Krog at 12:00 pm.

Present from the Board of Education were Adolph, Distin, Burkart, Rodewald, Rose, Pesko and Marlenga. Also present was Superintendent Morgan and Administrators Lemke and Hoogland.

Motion (Burkart/Distin) to convene into closed session. Motion carried 8-0.

Motion (Burkart/Distin) to reconvene into open session. Motion carried 8-0.

Motion (Rodewald/Burkart) to implement the plan of return based on the recommendation from Administrators and Board Members. Motion carried on a roll call vote 8-0.

Motion (Marlenga/Krog) to adjourn at 12:40. Motion carried 8-0.

Respectfully Submitted,

Wendy Rodewald, Clerk
Board of Education

**Personnel Report
November 14, 2015 - December 18, 2015**

New Hires/Transfers

Name/Position	Position Description	New Salary	Previous Employee Salary	Effective Date

Recruitment

Position	Position Status	Location	Posting Date
World Language Teacher	Per World Language Plan	Phillips High School	01-19-2015
FBLA Advisor	Replace Jean Flower	Phillips High School	08-31-2015
Varsity Boys Soccer Coach	Replace Jeff Jasurda	Phillips High School	

Resignations/Retirements

Name	Position	Resignation/Retirement	Effective Date	Years of Service	Location
Jeff Jasurda	Varsity Boys Soccer Coach	Resignation	12-21-2015	13 years (JV and Head Coach)	PHS

FDT	OBJ	PRJ	Revised Budget	2015-16 Monthly Activity	FYTD Activity	2015-16 FYTD & Monthly Activity	November 2014-15	2014-15 FYTD &
10E	---	---	1,651,940.16	122,813.69	524,477.65	31.75	121,859.35	31.94
10E	---	---	1,599,845.24	120,650.16	497,803.62	31.12	134,431.52	32.29
10E	---	---	320,379.19	23,452.33	109,887.89	34.30	23,289.48	31.52
10E	---	---	148,442.39	11,407.02	49,215.97	33.15	10,853.81	34.31
10E	---	---	139,771.36	5,757.31	43,775.31	31.32	11,053.77	29.74
10E	---	---	20,900.53	1,419.79	9,400.44	44.98	1,263.70	28.99
10E	---	---	132,978.31	10,580.16	44,935.01	33.79	6,155.23	32.07
10E	---	---	215,886.64	19,840.02	61,976.74	28.71	10,543.11	34.12
10E	---	---	259,117.14	25,446.12	114,571.02	44.22	14,168.05	37.96
10E	---	---	487,072.78	38,572.48	191,223.06	39.26	32,203.46	40.29
10E	---	---	1,831,035.27	145,647.79	825,211.67	45.07	105,538.08	38.21
10E	---	---	335,579.27	30,411.58	110,461.36	32.92	12,051.65	32.17
10E	---	---	108,229.00	53,508.87	78,817.25	72.82	19,878.31	31.36
10E	---	---	173,963.45		93,463.97	53.73	5,059.60	60.29
10E	---	---	824,476.65					
10E	---	---	517,790.00	2,960.00	9,569.80	1.85	3,200.00	3.38
10E	---	---	2,000.00					-0.71
Grand Expense Totals			8,769,407.38	612,467.32	2,764,790.76	31.53	511,549.12	30.52

Number of Accounts: 1039

***** End of report *****

Funds Available to the District as of November, 2015:

First National Bank (General Checking) 602,317.20
Local Gov't Investment Pool 109,480.42

Total 711,797.62

FNB Energy Efficiency Check Account 9,765.00

Current Line of Credit Balance (\$1,500,000 max) 1,500,000

Total Borrowed (through 11/30/15): 0.00

School District of Phillips
Board Rev Chk (Date: 11/2015)

3fbrbud12.p
05.15.10.00.03-010163

EDPLOC SRC FUNC PRJ LOCAL SRC	Original Budget	November 2015-16 Monthly Activity	FYTD Activity	November 2014-15 Monthly Activity	FYTD Activity
10R--- 211 50000- --- ---	5,127,858.00				
10R--- 213 50000- --- ---	2,463.00	775.33	775.33	31.48	31.48
10R--- 249 50000- --- ---	9,371.00	2,639.84	2,886.56	30.80	17.60
10R--- 264 50000- --- ---	1,402.00	1,412.00	213.40	15.22	40.53
10R--- 271 50000- --- ---	15,000.00	2,472.00	7,074.22	47.16	111.45
10R--- 279 50000- --- ---	8,300.00	387.76	6,890.90	83.02	38.67
10R--- 280 50000- --- ---	9,330.00	2,460.00	3,152.40	33.79	42.86
10R--- 292 50000- --- ---	15,500.00	630.00	13,155.00	84.87	29.92
10R--- 293 50000- --- ---	14,000.00		4,216.34	30.12	
10R--- 345 50000- --- ---	171,846.50				
10R--- 515 50000- --- ---	1,500.00				66.67
10R--- 517 50000- --- ---	4,900.00				
10R--- 612 50000- --- ---	64,281.35				
10R--- 613 50000- --- ---	28,765.00				
10R--- 619 50000- --- ---	123,400.00				
10R--- 621 50000- --- ---	2,439,614.00		371,520.00	14.77	15.78
10R--- 630 50000- --- ---	5,120.00				
10R--- 650 50000- --- ---	240,612.60	70,227.00	70,227.00	34.98	33.32
10R--- 660 50000- --- ---	2,113.00				
10R--- 691 50000- --- ---	7,178.00				
10R--- 730 50000- --- ---	144,888.00				
10R--- 751 50000- --- ---	207,494.00	29,243.68	29,243.68	14.09	13.93
10R--- 780 50000- --- ---	20,000.00				
10R--- 861 50000- --- ---	3,000.00				
10R--- 971 50000- --- ---	26,808.05	4,286.04	44,232.69	147.44	82.07
10R--- 999 50000- --- ---	200.00	10.00	10.00	5.00	
10-----	8,694,944.50	114,543.65	553,597.52	101,637.26	6.32
Grand Revenue Totals	8,694,944.50	114,543.65	553,597.52	101,637.26	6.32

Number of Accounts: 30

***** End of report *****